

Center for Governance

(Center)

2023 PROJECT ACCOMPLISHMENT REPORT**I. Project Information****Project Code:** CPGUE**Project Title:** Capability Building on Innovative Leadership for Legislative Staff 2022**Project Start:** January 01, 2022**Project End:** June 30, 2023**Project Price:** Php 31,246,000.00**Client Organization:** Department of Budget and Management**II. Project Team****Project Manager:** Mardy S. Gonzales**Team Members:**

Joebert D. Sayson, Eliza Salud C. Galang, Jeanena Mae E. Rafer, MaryAnn D. Fajardo, Elluz M. Macaliniao, Ma. Czarina Krisha M. De Leon, Nikka Thea F. Cunom, Le Angela Juarez, Angela Cyril C. Adivoso, Hilary Martinez, Gabrielle Marie A. Allarey, Kristine Ann C. Sindac, Sheena Carmina V. Mateo, Girlie Anne G. Miradora, Evelyn E. Morales

Supervising Fellow: Gilbert E. Lumantao**Consultants/ Resource Persons:**

Jalton G. Taguibao, Carlos Bernardo O. Abad Santos, Maria Ela L. Atienza, Filomeno S. Sta. Ana III, George T. Barcelon, Jose B. Patalinjug III, Thermana L. Akram, Melanie M. Moraga-Leaño, Karlo Fermin S. Adriano, Rodolfo V. Vicerra, Marie Sherylyn D. Aquia, Danilo V. Fausto, Maria Esperanza F. Alconcel, Charlotte Justine Diokno-Sicat, Maria Paula B. Domingo, Maria Lourdes G. Rebullida, Jose Enrique A. Africa, Josefina V. Almeda, Gianne Marie A. Villa-real, Felicia I. Yeban, Rosalie E. Bongon, Jan Robert R. Go, Angelita Y. Gregorio-Medel, Wadel S. Cabrera III, Jeremiah M. Opiniano, Francis Ron C. De Guzman, Ellene A. Sana, Erwin R. Puhawan, Jorge V. Tigno, Mylene A. Rivera, Cromwell C. Teves, Kevin M. Godoy, Julieta R. Roa, Jose Ramon G. Albert, Rizza Kaye C. Cases, Albert G. Yumol, Magdalena L. Mendoza, Imelda C. Caluen, Alvin P. Principe, Peter Dan B. Baon, Merriam P. Dy, Alan S. Cajés, Catherine S. Luzuriaga, Lizan Perante-Calina, Adrian Ramirez, Jessa Mae Bonsol, Donna Pamela Gonzales

III. Project Details**Project Description**

The Philippine Congress has recognized the need to continuously capacitate top and up-and-coming legislative officers and staff to ensure they can complement the evolving lawmaking functions of our legislators which involves the conduct of committee hearings and legislative inquiries on various socio-economic and political issues. Thus, Congress has identified education and training capability building as an intervention to develop the capacities of its technical legislative officers and staff to effectively assist and manage the need of our legislators.

It is in pursuit of this agenda, that the legislative branch has chosen to partner with the Development Academy of the Philippines, with its reputation as the leading training institution that has capacitated

Center for Governance

(Center)

2023 PROJECT ACCOMPLISHMENT REPORT

individuals and development stakeholder organizations in government, the private sector, civil society, academe, and international organizations in efficiently and effectively performing their respective roles and mandates in development, to design and implement a continuous training program that would meet the evolving capacity needs of its officers and staff.

Project Objectives

The CBILLS program seeks to enhance the leadership, management, and technical skills of senior leaders, managers, and technical legislative staff of both the Senate and House of Representatives.

Specifically, participants will be able to:

1. Deepen their understanding of management and leadership roles;
2. Realize what it takes to be an effective leader or manager;
3. Broaden their perspective on socio-political and economic trends and innovations;
4. Hone their technical skills; and,
5. Develop a global mindset in realizing new strategies and best practices relevant to their work.

Focus Area: Governance, Leadership and Public Policy Development

Project Type: Education and Training

Project Beneficiary: Legislative Officers and Staff of the Philippine Congress

Regional Coverage: NCR

IV. Project Accomplishments**Key Implementation Activities**

1. Project Mobilization and Preparation Documents:
 - ☐ Program Design, Module, and Session Design
 - ☐ Memoranda of Agreement with the National Graduate Institute for Policy Studies (GRIPS) in Japan and Letter of Conforme with National University of Singapore – Lee Kuan Yew School of Public Policy
 - ☐ Identification and Invitation of Resource Persons
 - ☐ Coordination Meetings
 - ☐ Preparation of Letters of Invitation (LOIs) for the Resource Persons
 - ☐ Administrative and Logistics (Transportation, Procurement, Special Cash Advance)
 - ☐ Preparation of Course and Webinar Materials
 - ☐ Nomination and Selection of Participants
2. Project Implementation:
 - ☐ Opening Ceremony
 - ☐ Thursday Talks Webinar Series on Socio-Political and Economic Perspectives
 - ☐ Webinar 1: Taking Stock: Assessing our Progress Towards AmBisyon Natin 2040
 - ☐ Webinar 2: Accelerating the Potential of Digital Economy for MSMEs
 - ☐ Webinar 3: Agricultural Liberalization in the Philippines: Where Do We Go From Here?
 - ☐ Webinar 4: Rightsizing the Philippine Bureaucracy
 - ☐ Webinar 5: Education in the Philippines: Addressing the Learning Gaps in the New Normal
 - ☐ Webinar 6 : Where To? – Setting Policy Directions on Migration Governance
 - ☐ Webinar 7: Securing Filipino Communities with Accessible and Affordable Housing

Center for Governance

(Center)

2023 PROJECT ACCOMPLISHMENT REPORT**E-Learning Modules**

- ☐ Appropriations and Finance Group – Emerging Leaders Track
 - Agile and Resilient Leadership: Withstanding the Test of Time
 - ☐ Appropriations and Finance Group – Managers Track
 - Strategic Foresight and Scenario Planning
 - ☐ Emerging Leaders Track
 - Agile and Resilient Leadership: Withstanding the Test of Time
 - Research Tools and Techniques for Evidence-based Legislative Policy Development
 - ☐ Middle Managers Track
 - Data-Driven Policy Decision Making
 - Designing Innovative Solutions in the Public Sector
 - ☐ International Learning Courses
 - ☐ GRIPS: International Learning Course on Public Policy and Public Sector Leadership for Emerging Leaders
 - ☐ NUS-LKYSPP: International Learning Course on Budget Process and Fiscal Sustainability for Middle Managers
 - ☐ Closing Ceremony
3. Project Closure
- ☐ Debriefing
 - ☐ Training Report

Major Outputs

1. 2022 CBILLS Program Design
2. Memoranda of Agreement with National Graduate Institute for Policy Studies (GRIPS) in Japan; and Letter of Conforme with National University of Singapore – Lee Kuan Yew School of Public Policy
3. Conduct of Program Ceremonies and Training: 2 Program Ceremonies (Opening and Closing), 6 E-Learning Modules, 7 Webinars, and 2 International Learning Courses (1 online and 1 study mission)
4. Participant Outputs comprising of 6 Research Plan Proposals, 11 Personal Management Plans, 4 Innovation Project Proposals, 5 Policy Notes, 4 Strategic Foresight Scenario Plans, and 4 Mission Reports.
5. 7 Official Press Releases on the DAP Website

Lessons Learned**2022 CBILLS Program Implementation**

1. Coordination with Services-Logistics for the International Learning Course)

Although the team constantly followed up with the Logistics Division on the status of PR, the purchase of plane tickets was still delayed and the team was informed only a few days before the actual travel date. This resulted in different flight schedules of the participants and some batches flew without any DAP representative included in the flight. Additional program costs were also incurred as the purchased plane tickets from the travel agency were expensive at the time of booking due to limited seats and some admin and logistical arrangements (i.e. bus transfer of participants from airport to hotel and vice versa) were adjusted.

Center for Governance

(Center)

2023 PROJECT ACCOMPLISHMENT REPORT

The CBILLS team took over and finalized the booking arrangements with the travel agency. During the actual flights, the CBILLS team assigned a representative from the participants to lead the group in the meantime and endorsed the said representative to the LKYSPP counterpart team. The CBILLS team also closely coordinated with the counterpart team for the necessary administrative and logistical arrangements.

The team, together with other program implementors from CFG met with the Services to raise concerns regarding future implementation of foreign study visits. The following were the points raised during the meeting:

- The Logistics Division should have a credit line with airline companies so that the purchase of tickets will be direct and minimize possible charges that can be incurred when booking through a travel agency.
- The Logistics Division should consider looking into other airline companies that may be able to accommodate all the participants and propose them to the CBILLS team.
- Before purchasing the tickets, the Logistics Division should have consulted the CBILLS team regarding the group bookings to ensure that each batch will have a DAP representative included.
- If possible, PR processing for plane tickets should be done at least 1-1.5 months to ensure enough lead time will be allotted. In case some participants will not be able to join the activity due to uncontrollable reasons (i.e. health-related incidents), the plane tickets will just be cancelled and reimbursed accordingly.

2. Vetting Process for the Webinar Resource Persons and Moderators

The resource persons and moderators for the first four installments of the CBILLS Thursday Talks Webinar Series were identified by the CBILLS team but was not able to consult with the program's supervising fellows (SFs) due to time constraints. The SFs were informed about the RP roster only after the team has met with the RPs and finalized their LOIs. This left the SFs to agree with the team's decision without any opportunity to discuss with the latter, which may further delay the implementation of the monthly webinars.

Although said 4 webinars went well content-wise and were well-received by the participants and program enrollees (including the SFs), the SFs suggested a more collaborative discussion with the team in terms of vetting and finalizing the RPs and moderators to be engaged in future webinars.

During the planning stage of the webinar/lecture series, the SFs are consulted of the topics for the year. The project team should also include the prospective resource persons for each lecture topic.

Moreover, to foster a more collaborative discussion in the vetting process, the team will provide the SFs with the CVs of the potential RPs and moderators and set up meetings, either online or face-to-face with the SFs when necessary.

3. Engagement of Resource Persons for Learning Modules

In one of the modules for the Middle Managers track, the resource speaker engaged was out of the country during the implementation. The component manager of the said track was not able to take note of the time difference in sending the calendar invitation to the resource person hence he was late by an hour for his session. As a remedy and while waiting for the RP to come into the meeting room, the project team assigned the participants to break-out rooms to brainstorm their topic for the final output based on their pre-module assignment.

Component managers and project team members should be aware of the time differences of engaged resource persons in case they are out of the country during the implementation of the module. Constant reminder to the resource person should also be given to avoid confusion.

Center for Governance

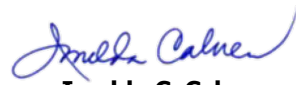
(Center)

2023 PROJECT ACCOMPLISHMENT REPORT

For future implementations of online modules, taking note of details such as time differences should also be discussed during the meeting with the prospective resource person and during the walk-through of the project team before implementation.

V. Attachments

- Summary of Evaluation for Course and Resource Person (for training program)

Prepared by:
Mardy S. Gonzales
Project Manager**Noted / Approved by:**
Imelda C. Caluen
Center Head *Imelda C.***Notes:**

1. Project details on Section I-III can be generated thru PMIS based on PMs Inputs.
2. Project Managers are required to accomplish Section IV & provide Section V to reflect results of project implementation

Center for Governance

(Center)

2023 PROJECT ACCOMPLISHMENT REPORT

3. Project Managers can update/adjust the pre-filled sections(I-III) based on actual data